

CONSTITUTION AND BY-LAWS
OF THE
LUMBER SECTION
OF THE
BOARD OF TRADE
OF THE
CITY OF TORONTO.

Approved and adopted January 20th, 1890.

EDGAR A. WILLS,
Secretary-Treasurer.

Toronto :

HUNTER, ROSE & CO., PRINTERS, 25 WELLINGTON ST. W.

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Preamble.

Whereas, while the lumber merchants and manufacturers of lumber members of the Board of Trade of Toronto unanimously desire to work harmoniously together and to establish uniformity as far as practicable in the general conduct of their business, it is impossible to arrive at any satisfactory result by casual and informal meetings, united and concerted action being essential thereto. It is therefore resolved that they do form themselves into an association under the By-Laws of the Board of Trade of the City of

Toronto, which permit, with the Sanction of the Council, of the formation of trade branches.

By-Laws.

MEMBERSHIP.

ARTICLE I.

This Association shall be known as the Lumber Section of the Board of Trade of the City of Toronto, and shall be comprised of all lumber merchants and manufacturers of lumber who are members in good standing of the Board of Trade, and who are duly elected members by ballot of the Section by a majority of the members present at a properly constituted meeting, and who shall have paid their annual fee to the said Branch, and have signed the Constitution and By-Laws.

ARTICLE II.

The amount of the annual fee to be paid shall be the sum of Three Dollars from each firm represented, and should the revenue not be enough to meet expenses, the Executive shall have the power of assessing members *pro rata* to the amount of the deficiency.

ARTICLE III.

Any member of a firm dealing in or manufacturing lumber shall be eligible for membership of this Section,

provided he is also a member in good standing of the Board of Trade of the City of Toronto.

(b) Any eligible person desiring to join this Section must be nominated by a member in good standing.

(c) Any member who may wish to withdraw from this Section shall give notice thereof in writing addressed to the Secretary.

(d) A register shall be kept of the names of all the members enrolled from time to time.

THE EXECUTIVE.

ARTICLE IV.

The officers of the Section shall be an Executive Committee of five members, and there shall also be an Inspection Committee of three members, and an Arbitration Committee of three members.

Only one member of a firm shall be eligible for membership in the Executive or other Committees.

Three shall form a quorum of the Executive and two of the Inspection and Arbitration Committees.

HOW ELECTED.

ARTICLE V.

The Executive and other Committees shall be elected

annually by ballot, at the Annual Meeting, to be held on the third Monday in January of each year, and of which due notice shall be given by the Secretary.

FUNCTIONS OF THE EXECUTIVE.

ARTICLE VI.

The Executive Committee, immediately after their election, shall elect from among their number a Chairman and Deputy Chairman, who shall hold their respective offices until their successors shall be elected.

(b) The Executive Committee of the Section shall fill any vacancies in their number arising from any cause, and the members so elected shall hold office until the next election.

ARTICLE VII.

The Executive Committee shall conduct all the business of the Section and report its proceedings at each ordinary meeting, but shall incur no extraordinary expenditure without the consent of the Branch.

(b) The Executive shall appoint a Treasurer and a Secretary, and regulate their salaries and duties when not otherwise defined.

(c) The Secretary may also act as Treasurer ; he shall have charge of the books and records of the Section, attend meetings and take minutes of the same.

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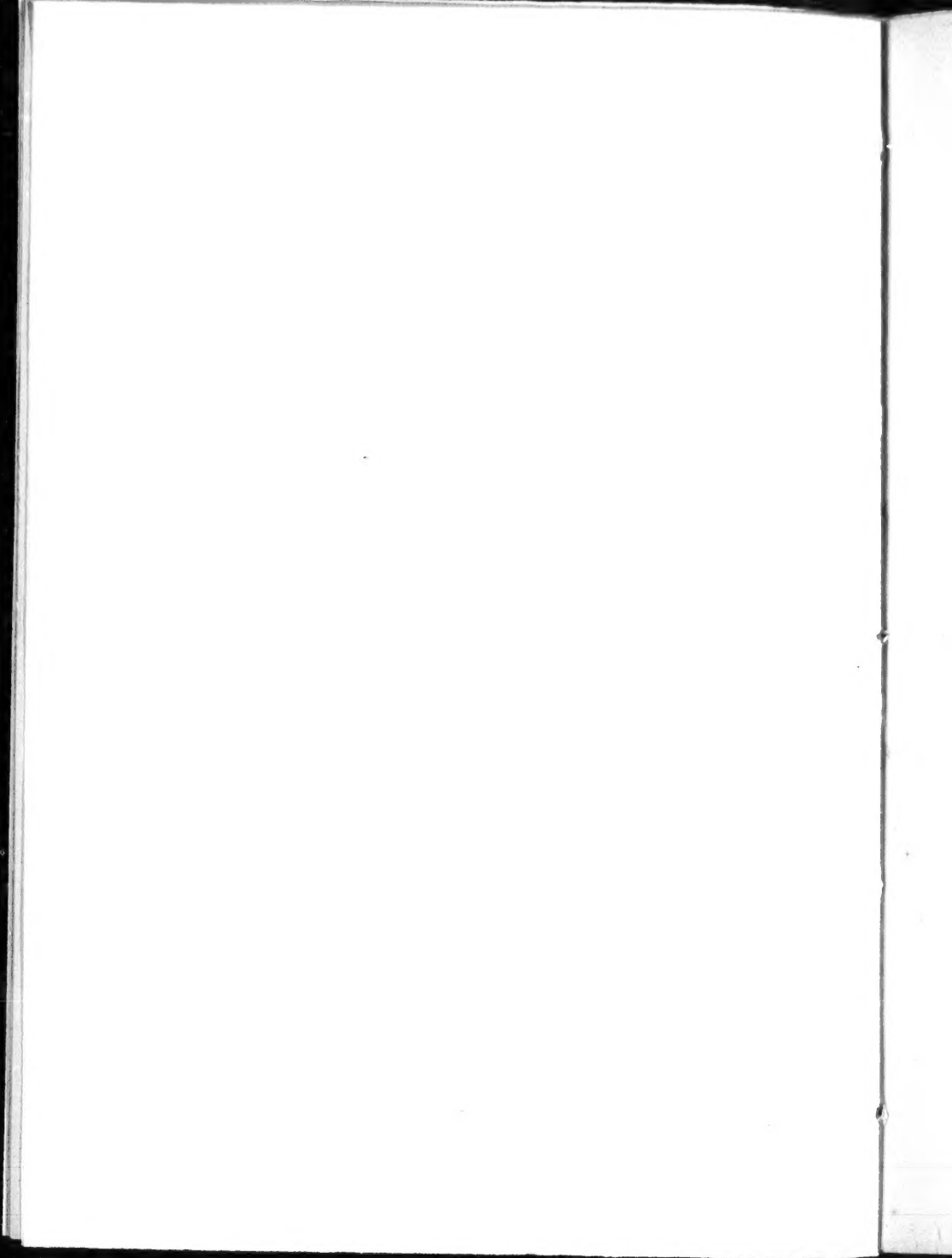
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(d) The Executive shall have full power to appoint Committees, who shall report to the Executive.

(e) Should any vacancies occur in either the Arbitration or Inspection Committees, arising from any cause whatever, then the Executive shall appoint some member of the Section to fill such vacancy, and the member so elected shall hold office until the next election.

FUNCTIONS OF THE INSPECTION AND ARBITRATION COMMITTEES.

ARTICLE VIII.

The Inspection Committee shall take such measures as may be necessary to secure a uniform system of inspection, and such other duties as may be required of them by the Section, and they shall report their proceedings to the Executive.

(b) The Arbitration Committee shall decide upon disputes or misunderstandings arising between members of the Section, or between members of the Section and non-members, which may be voluntarily submitted to them for settlement at the request of both parties addressed in writing either to the Chairman or Secretary.

The decision of the majority of the Committee shall be final and conclusive, and the form of submission

and fees to be used shall be the same as that provided in the Act of Incorporation of the Board of Trade of the City of Toronto.

DUTIES OF CHAIRMAN.

ARTICLE IX.

The duties of the Chairmen are to preside at all meetings of the Section, to call meetings and perform such duties as may be necessary.

DEPUTY CHAIRMAN.

ARTICLE X.

The duties of the Deputy Chairman are to preside in the absence of the Chairman, and to perform his duties when he is unable to attend thereto.

TREASURER.

ARTICLE XI.

The Treasurer or Secretary-Treasurer shall take charge of all monies belonging to the Section, keep an account of same, and pay all accounts certified by the Chairman or Deputy Chairman when passed by the Executive.

MEETINGS.

ARTICLE XII.

The meetings of the Section shall be summoned at

the instance of the Chairman or the Deputy Chairman, or by a quorum of the Executive, by a circular from the Secretary to each member, the said notice to be mailed at least two days before the meeting. Special meetings may be called at the written request (addressed to the Secretary) of any three members of the Section.

(b) In the absence from any meeting of both Chairman and Deputy Chairman, any member of the Section who may be chosen for the occasion may preside.

(c) Five representatives from as many firms shall form a quorum.

(d) All motions shall be made in writing and seconded.

(e) No debate shall be allowed except on a motion regularly before the Chair.

(f) The previous question, when moved, must be seconded by at least three members.

(g) The Chairman or Presiding Officer shall be judge of all questions of order.

(h) The order of business, when not changed by the Chairman or Presiding Officer, to be observed at all meetings shall be as follows :—

- 1st. Reading of minutes of previous meeting.
- 2nd. Reports of the Secretary and Treasurer.
- 3rd. Reports of Standing Committees.
- 4th. Reports of Special Committees.
- 5th. Notice of motion.
- 6th. Unfinished business.
- 7th. General business.
- 8th. Election of Officers.

ELECTION OF MEMBERS.

(i) The Chairman or Presiding Officer shall have the right to vote as a member, and also to give a casting vote in all cases of equality of votes upon any resolution or election.

(j) By motion regularly carried, any resolution or proposed action may be voted upon by ballot, and on any matter allowed to go to open vote any member may call for the yeas and nays.

(k) At all elections or meetings, each firm, irrespective of the number of representatives it may have in the membership of the Section, shall be entitled to one vote only.

(l) In electing members the vote shall be taken by ballot, the voting to proceed only on such names as have been previously proposed in writing.

Three black balls shall exclude.

A motion to adjourn shall always be in order.

ARTICLE XIII.

When a decision is arrived at upon the recommendation of the Executive, and adopted by resolution at a duly constituted meeting of the Section, touching the regulation of any matter or thing in connection with the conduct of their business, notice shall at once be given to each member by circular mailed in a registered letter to his address, and it shall thereafter become binding upon a member or firm he represents until changed or repealed.

ARTICLE XIV.

Any charges of violation of the By-Laws of the Section must be reported to the Secretary in writing, and it shall be his duty to investigate such charges under instructions from the Executive Committee. He shall also be allowed to require from the accused a written denial to the charges preferred, or an assent to the same. In the event of an accused member refusing to give a written denial or assent to the charges, it will be assumed as an acknowledgment of the correctness of the charges made.

ARTICLE XV.

The Secretary's report in reference to any alleged violation of the By-Laws or Rules of the Section, shall

be made in writing to the Executive Committee. In case such charge is sustained, the member so found to have violated the Rules of the Section shall be deemed in default, and liable to a suspension or expulsion by a vote of the Executive Committee. An expelled member shall forfeit all claim on the funds of the Section. Any member so suspended or expelled, deeming himself aggrieved, shall have the right of appeal, first to the Section, or subsequently to the Council of the Board of Trade, such appeal to be made in writing, addressed to the Secretary, and the decision of the Council shall be final.

ARTICLE XVI.

The Constitution or By-Laws of the Section may be altered or amended at any properly constituted meeting, by a two-thirds vote of the members present, on notice to that effect having been given at a previous meeting, such alterations or amendments to the Constitution or By-Laws being subject to the approval of the Council of the Board of Trade.

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